

## **JOB DESCRIPTION – Consultant**

### **About A-LIGN**

A-LIGN is a world-class nationwide firm specializing in performing regulatory, compliance and security services. Our clients are located throughout the United States, Europe and Asia, and include a significant number of publicly traded and Fortune 1000 companies, as well as privately held organizations of all sizes.

A-LIGN has enhanced the work experience of our professionals by creating an environment that accentuates the greatest attributes of world-class companies. Facets of our unique risk advisory firm include:

- A dedicated executive team that values each employee and rewards exceptional work.
- A global firm where employees have the opportunity to make an impact on the direction of the organization.
- A team of individuals who are passionate about their work and their clients.
- An opportunity to grow professionally in an environment that provides career advancement opportunities. Employees will move into management based on their individual desire and progress.
- Reputable clients that value the opinion of our professionals and provide a challenging and unique work experience.
- A competitive compensation and benefits package based upon individual and company performance, including quarterly and annual bonuses.
- A reduced weekly travel schedule (Our standard travel week is Monday – Thursday).

### **Our Values:**

At A-LIGN, our Big Vision is to relentlessly exceed expectations through extraordinary people, innovative technology, and unwavering dedication to our people and the clients that we serve. Our unique values: be “all in,” commit to quality, innovate constantly and do the right thing, always, set us apart from those that simply strive to meet your expectations. We work where dedication and quality meet. We’re all in, are you?

### **About the Role**

A-LIGN employs a business model that builds on the best of what the ‘Big 4’ firms have to offer, such as the ability to offer high quality professionals a variety of project experience with high profile clients. We have eliminated time reporting and chargeability goals, and have increased efficiencies in service delivery. We offer our employees virtual employment.

We offer a new hire training program that will last several months which will include a combination of classroom training and on-the-job shadowing. We will prepare you to be successful at A-LIGN! Associates responsibilities include standard project execution and client service activities. Client engagements typically last two weeks, which allows our employees the opportunity to work on varied projects over the course of the year. Associates focus primarily on SSAE 16/SOC 2 examinations, but are also likely to be involved in PCI DSS validations and HIPAA assessments.

Responsibilities will include planning and executing engagements under the direction of a member of the management team. This role will also include providing input on methodology

development. We are looking for the best and brightest to join our team! Only individuals with a career-oriented mindset need apply!

### **What we expect**

- Bachelor's or Master's Degree in related discipline (i.e. Accountancy, MIS, CIS)
- Minimum of 3.0 GPA with 3.5+ GPA highly preferred
- Relevant internship at a major CPA firm or active involvement with organizations such as ISACA or the AICPA desired
- Desire to pursue continuing education concurrently with professional experience
- Currently possess relevant certifications or have plans to pursue (i.e. CISA, CPA)

### **What we can offer you!**

Do you enjoy a dynamic and exciting work environment? Our consultants enjoy some of the most rewarding work and best work/life balance in the industry!

#### **Field Work:**

- Between 50-75% out of town travel
- Our standard travel week is Monday – Thursday
- Work from home Fridays!

#### **The perks:**

- Virtual employment
- Competitive Salary with annual performance bonus
- 10 days of vacation per year with an increase to 15 days in year two
- 5 “Recharge Days” on an annual basis
- Holidays paid and office closed from Christmas – New Years
- Employer-paid life insurance and disability insurance
- Employer-paid subsidized health, vision and dental insurance
- Technology allowance
- 401k plan with employer matching